



**Cape Fear**  
Regional Tennis Foundation

● P. O. Box 8062 ● Fayetteville, NC 28311 ● [capefearregionaltennisfoundation.org](http://capefearregionaltennisfoundation.org)

Position Title: Try Tennis Instructor

Status: One year contract.

Reports to: Cape Fear Regional Tennis Foundation (CFRTF) Board of Directors

Location: Fayetteville

**Major Duties:** Communication with participants, Teach lessons,

Recruiting:

- Proactively recruit new and returning players for Try Tennis.
- Post given advertising materials throughout the city.

Scheduling:

- Partner with facilities on availability and home court assignments.
- Schedule Try Tennis Clinics with USTA at least four weeks.
- Ensure courts are blocked off at the facilities.
- Coordinate funding with CFRTF Board.

Other:

- Complete Coach Training and know the USTA rules.
- Maintain a spreadsheet of players to use to recruit for USTA league play and other events.
- Prep courts the evening and morning of the event.
- Coordinate closely with the CFRTF Board of Directors.
- Evening and weekend work.

Metrics:

- Number of registered players.
- Survey/Feedback on quality control of programs from participants.
- Feedback from providers/facilities.

**Critical Relationships:** The Try Tennis Instructor works closely with CFRTF, USTA staff, local Parks & Rec., volunteers, facilities, outside vendors, partners, and the general public.

**Travel Demands:** Travel across area to designated Try Tennis Sites.

**Qualifications:**

- Strong organizational, communication, and computer skills.
- Commitment to the sport of tennis.
- Knowledge of assigned area, desired not required.
- Ability to work well with others and independently.
- Reliable transportation and valid driver's license.
- Must be able to pass background check.
- Must live in assigned geographic area.

Qualified candidates should submit resume and references to [president@capefearregionaltennisfoundation.org](mailto:president@capefearregionaltennisfoundation.org) by 5pm November 17th, 2022.